Guidelines for Establishment of Teachers' Evaluation Committee,
Master Program in Global Agriculture Technology and Genomic Science,
Center for General Education,
National Taiwan University

Amended and Passed by 129th Meeting of General Education Committee on July 29, 2019
Passed by 3050th Administrative Meeting on September 3, 2019

Article I Master Program in Global Agriculture Technology and Genomic Science of Center for General Education of National Taiwan University (hereafter the "Global ATGS") establishes its Teachers’ Evaluation Committee (hereafter the “Committee”) in pursuant to Article 8 of the National Taiwan University Guidelines for the Establishment of the Teachers’ Evaluation Committee for all Departments, Graduate Institutes, Degree Programs, and Centers, and constitutes the following guidelines.

Article II Duties of the Committee include:
(I) To review qualifications for recruitment, ranks, and tenures of faculty (or researchers)
(II) To review promotion and re-appointment of faculty (or researchers).
(III) To review non-renewal, suspension, and termination of appointment of faculty (or researchers).
(IV) To review the extending service of professors and associate professors.
(V) To review the sabbatical leave of professors and associate professors as well as giving lectures, engaging in research, and continuing studies abroad.
(VI) Other matters to be reviewed by the Committee in pursuant to relevant regulations.

The Committee's review of the aforementioned matters is only for the faculty primarily appointed by the Global ATGS. The review and evaluation of jointly appointed or supporting full-time faculty shall be handled by their respective units.

Article III The Committee is comprised of 7 members including one apparent member and six nominated members:
(I) Apparent Member: Global ATGS Director will serve as the convener and the chair of related meetings.
(II) Nominated Member: Full-time or jointly-appointed faculty of the academic year may nominate six among themselves as Nominated Member. When full-time or jointly-appointed faculty members in the Global ATGS are not enough to establish the Committee, the Director of Center for General Education designates faculty whose expertise is relevant to the Global ATGS to form the Committee. Any faculty member who is abroad for more than six months of the academic year are not eligible for membership in the Committee. In the event where an elected committee member is abroad for more than six months after being elected, the elected committee member will be disqualified. Faculty members whose appointments have been terminated, suspended, or otherwise have not been renewed by the University, pending approval of the competent administrative unit of education, shall not serve on the Committee.

Article IV The term of service for elected committee members is one academic year. Committee members may be re-commissioned if re-elected.

Article V A Committee meeting shall not proceed without two thirds of Committee members present as quorum. A resolution may be adopted with the approval from more than half of the present committee members. However, termination or other forms of suspension of appointments shall require a minimum two-thirds majority approval from all those present at the meeting. If there's any case as described in Article 14, Clause 1, Subsection 13 in Teacher's Act, and the person has been terminated appointment or not reappointed by the Committee, except for serious situations, the Committee shall decide on a period of one to four years during which that person is not permitted to be appointed given the severity of the case. Such resolution shall be reported to the competent administrative unit of education for approval.

Article VI Where a nominated committee member is unable to attend a meeting, a non-member faculty with an equivalent qualification may be appointed by the apparent member to act on his/her behalf. Appointed member shall be present in person and may not appoint others to attend on his/her behalf. Members of the Committee shall recuse themselves when reviewing or discussing matters related to their own interests. If members do not recuse themselves, the chair may ask the member to recuse himself or herself. Relevant personnel may be invited to attend the meeting for briefing or clarification.
The convener of the Committee shall submit relevant materials concerning resolutions passed by the Committee to Center for General Education for further review.

Article VII Any matter not covered herein shall be dealt with in accordance with relevant University regulations.

Article VIII These guidelines shall take effect upon promulgation after approval by Program Affairs Committee of Global ATGS, General Education Committee, and the University’s Administrative Meeting.